

EDISON STATE COLLEGE

Division of Arts and Sciences

COMMON COURSE SYLLABUS

PROFESSOR:

OFFICE LOCATION:

E-MAIL:

PHONE NUMBER:

OFFICE HOURS:

SEMESTER:

I. COURSE NUMBER AND TITLE, CATALOG DESCRIPTION, CREDIT HOURS:

UNDERGRADUATE RESEARCH 2910 – AA – 1 TO 3 CREDITS

This course is intended to guide undergraduate students from all disciplines through the stages of writing a proposal for their research option project and subsequent thesis. Because the course will enroll students from different disciplines, they will also become acquainted with research topics, ways of framing arguments, and making points outside their fields of study, which will help them develop a more interdisciplinary perspective.

II. PREREQUISITES FOR THE COURSE:

None

III. GENERAL COURSE INFORMATION: Topic Outline.

- Planning
- Research and documentation
- Prose style and editing
- Document design
- Ethics
- Abstracts
- Oral presentation of proposal

IV. LEARNING OUTCOMES AND ASSESSMENT:

GENERAL EDUCATION COMPETENCIES:

General education courses must meet at least four out of the five following outcomes. All other courses will meet one or more of these outcomes.

Communication (COM): To communicate effectively using standard English (written or oral).

Critical Thinking (CT): To demonstrate skills necessary for analysis, synthesis, and evaluation.

Technology/Information Management (TIM): To demonstrate the skills and use the technology necessary to collect, verify, document, and organize information from a variety of sources.

Global Socio-cultural Responsibility (GSR): To identify, describe, and apply responsibilities, core civic beliefs, and values present in a diverse society.

Scientific and Quantitative Reasoning (QR): To identify and apply mathematical and scientific principles and methods.

ADDITIONAL COURSE COMPETENCIES:

At the conclusion of this course, students will be able to demonstrate the following additional competencies:

LEARNING OUTCOMES	ASSESSMENTS	GENERAL EDUCATION COMPETENCIES
Students will demonstrate the ability to develop a stringent but achievable project plan that is agreed upon by the research advisor, the student and the instructor.	Students will be assessed by completing a research project.	COM
Students will master the ability to complete a literature review that reflects studies that are relevant to the student’s thesis, and document these sources in the field-specific format.	Students will be graded on an annotated literature review.	COM, TIM,CT
Students will edit and revise multiple drafts of a documented project, employing standard editing practices.	Students will be graded on multiple drafts of a research project.	COM
Students will demonstrate the ability to master visual communication documents, including graphic elements.	Students will give an oral presentation, using visual aids on a research project.	COM, TIM
Students will demonstrate the ability to analyze ethical issues ranging from plagiarism and intellectual property to human subjects protocols and public responsibility.	Students will complete short essays and/or a research project on a topic that addresses issues from a global perspective.	COM, GSR

V. DISTRICT-WIDE POLICIES:

PROGRAMS FOR STUDENTS WITH DISABILITIES

Edison State College, in accordance with the Americans with Disabilities Act and the college’s guiding principles, offers students with documented disabilities programs to equalize access to the educational process. Students needing to request an accommodation in this class due to a disability, or who suspect that their academic performance is affected by a disability should contact the Office of Adaptive Services at the nearest campus.

Lee Campus	Taeni Hall S-116A	(239) 489-9427
Charlotte Campus	Student Services SS-101	(941) 637-5626
Collier Campus	Admin. Bldg. A-116	(239) 732-3918
Hendry/Glades Ctr.	LaBelle H.S.	(863) 674-0408

VI. REQUIREMENTS FOR THE STUDENTS:

List specific course assessments such as class participation, tests, homework assignments, make-up procedures, etc.

VII. ATTENDANCE POLICY:

The professor's specific policy concerning absence. (The College policy on attendance is in the Catalog, and defers to the professor.) Attendance will be determined by individual professors.

VIII. GRADING POLICY:

Include numerical ranges for letter grades; the following is a range commonly used by many faculty:

90 - 100	=	A
80 - 89	=	B
70 - 79	=	C
60 - 69	=	D
Below 60	=	F

(Note: The "incomplete" grade ["I"] should be given only when unusual circumstances warrant. An "incomplete" is not a substitute for a "D," "F," or "W." Refer to the policy on "incomplete grades.")

IX. REQUIRED COURSE MATERIALS:

(Based on subject matter and faculty preference)

X. RESERVED MATERIALS FOR THE COURSE:

Other special learning resources.

XI. CLAST COMPETENCIES INVOLVED IN THIS COURSE.

XII. CLASS SCHEDULE:

(To be determined by individual professors)

This section includes assignments for each class meeting or unit, along with scheduled Learning Resource Center (LRC) media and other scheduled support, including scheduled tests.

XIII. ANY OTHER INFORMATION OR CLASS PROCEDURES OR POLICIES:

(Which would be useful to the students in the class) Students are required to abide by the policies set forth in the Undergraduate Research Project Handbook, which describes the process for preparing the research report.