

April 9, 2010

1:00 p.m. - 2:00 p.m., Video Conference Rooms (I-123 Lee)

<b>Facilitator</b>	Peggy A. Romeo
<b>Subject</b>	Monthly Departmental Meeting
<b>Attendees</b>	<p><b>Full-time:</b> Cheryl Black; Connie Allen; Kurt Donaldson; Nirmala Prabhu; Bob Burns; Bill Dabby; George Manacheril; David Rohrbach; Jed Wolfson; Marius Coman; Tina Ottman; Lisa Rice-McGarity; Lyman O'Neal; Theo Koupelis</p> <p><b>Adjunct:</b> Ann Mantell; Roy Hepner, Teju Vala</p>

<b>Discussions</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b>Determination of Gen Ed Courses</b>	<p>Each discipline will review which courses they intend to submit as a Gen Ed course. Some discussion about confusion as to whether a non-lab science course can be considered Gen Ed.</p> <p>Decision was made to investigate college policy to eliminate confusion.</p>
2.	<b>Curriculum Review/Curriculum Committee update</b>	All course changes submitted to the March meeting were accepted leaving only Physics syllabus changes to be submitted for review at the next meeting.
3.	<b>Gen Ed Critical Thinking/Communication Assessment update</b>	Reminder for those faculty chosen to submit Gen Ed assignments to committee for the Spring semester that time is running short to turn in the required forms.
4.	<b>Textbook &amp; Lab manuals for Fall</b>	Update on progression of BSC 1010L lab manual. Questions will be directed to full-time BSC1010L representative on three campuses: Tina Ottman (Collier), Lyman O'Neal (Charlotte), Nirmala Prabhu (Lee).
5.	<b>Departmental Assessment Plans</b>	BSC1005 has been submitted to Assessment Committee and approved for pre/post assessment exam to begin Fall 2010. BSC1051C to be submitted for Spring 2011.
6.	<b>Unit Plans</b>	Unit plans are progressing on schedule. Flow chart created by Connie Allen and Theo Koupelis will be updated with latest course changes and distributed to science faculty.

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***Carry Over Items for Next Meeting***

<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b><i>Gen Ed</i></b>	Continue with determination of Gen Ed for all science courses
2.	<b><i>Curriculum Review</i></b>	Update physics and any new changes that arise over the summer
3.	<b><i>Unit Plans</i></b>	Invitation for new ideas for unit plans for coming year
4.	<b><i>Next meeting date</i></b>	The second Friday in May is beyond the end of the Spring semester so our next meeting will be held during Professional Development days Fall 2010. Date, time, and place to be announced.