

## MINUTES - SCIENCE DEPARTMENT MEETING

February 12, 2010  
1:00 p.m. - 2:00 p.m., Video Conference Rooms (I-123 Lee)

<b>Facilitator</b>	Peggy A. Romeo
<b>Subject</b>	Monthly Departmental Meeting
<b>Attendees</b>	<p><b>Full-time:</b> Cheryl Black; Connie Allen; Kurt Donaldson; Jamie Scott; Nirmala Prabhu; Bob Burns; Roz Jester; Bill Dabby; George Manacheril; David Rohrbach; Jed Wolfson; Marius Coman; Tina Ottman; Jay Koepke; Lisa Rice-McGarity; Bruce Wingerd</p> <p><b>Adjunct:</b> Ann Mantell; Fred Posey</p>
<b>Absent</b>	James Ryder

For the February Science Department meeting, each discipline met separately to discuss specific topics. Biology, Oceanography, A&P, and Microbiology met in the video conference room. The other disciplines used office phones for conference calls among members.

### Discussions

No.	Topic	Highlights
1.	<p><b>Biology; Oceanography; A&amp;P; Microbiology</b></p> <p><i>(Submitted by: Peggy Romeo)</i></p>	<p><b>Syllabi:</b> Discussion of editing 3<sup>rd</sup> column of A&amp;P syllabi. J. Wolfson to send revised copy to T. Koupelis by the end of following week.</p> <p><b>Assessment:</b> Update on Gen. Ed. Assessment. BSC1005 will begin pre/post testing Fall 2010. BSC1010 instructors will meet to begin assessment tool design.</p> <p><b>Textbooks:</b> Several BSC1010L instructors will meet Friday, February 19 with textbook representative to begin design of new BSC1010L lab manual.</p> <p>Request for review of new BSC1050C textbook. Instructors will confer by email to choose text for Fall 2010.</p> <p>BSC1011L instructors voted to remove present lab manual requirement from syllabus.</p> <p><b>Equipment/Lab Orders:</b> Once equipment/lab orders go through proper campus channels, T. Koupelis will make final decision for requests.</p>

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2.	<b>Chemistry</b>  <i>(Submitted by: Jamie Scott)</i>	<p><b>Syllabi:</b> All chemistry syllabi are now in compliance with the most recent requirements.</p> <p><b>Textbooks:</b> New books were discussed for both the CHM 2025 lecture and the organic sequence. This fall the same authors will be used, but in new editions.</p> <p><b>Assessment:</b> Classes scheduled for assessment have been done or are in the process of being done.</p> <p><b>Gen. Ed:</b> All chemistry faculty unanimously agreed that all science courses that are not science prerequisites or in fact require prerequisites should never be considered as Gen. Ed. courses.</p> <p><b>Equipment/Lab Orders:</b> The meeting was concluded after a brief discussion with Lisa concerning some difficulties they have been experiencing in Collier over supply ordering.</p>
3.	<b>Physics; ISC</b>  <i>(Submitted by: George Manacheril)</i>	<p><b>Syllabi:</b> Discussion of the new syllabus format for the proposed changes in the physics courses was continued; now have a physics syllabus that the three professors present at meeting agree on. Since these discussions did not include feedback from T. Koupelis, decided to wait to determine if work is complete.</p> <p>Once T. Koupelis finalizes, will forward them to the curriculum committee on time for this month's meeting.</p> <p><b>Assessment:</b> Critical thinking assessment for PHY2049 will be administered in March and Prof. Dabby and Prof. Manacheril will forward student works to the assessment committee.</p> <p>ISC1001C assessment will be administered as part of the final in April and results will be collected and compiled by Prof. Manacheril.</p>

#### Carry Over Items for Next Meeting

No.	Topic	Highlights
1.	Assessment	Update on ongoing and new courses
2.	Unit Plans	Invitation for new ideas for unit plans for coming year
3.	Next meeting date	Due to Spring Break in March, our next scheduled meeting will be Friday, April 9, @ 1:00.