

## MEMORANDUM

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Mary Conwell, Chair (x 1424)

DATE: February 23, 2010

PLACE: Lee Campus, Taeni Hall, S - 117

SUBJECT: **MEETING - FRIDAY, FEBRUARY 26, 2010, AT 1:00 PM**

### AGENDA

**1. Action item:** Deborah Howard, HIM Program Director, proposes the following new, non-experimental, AS, degree core requirement courses for the **Health Information Management Program**: *HIM 1140 Essentials of Pharmacology*, 2 class credits, Class Lecture, WebCT Internet, WebCt Blended Learning, Summer 2010; *HIM 2210 Healthcare Information Systems*, 3 class credits, Class Lecture, WebCT Blended Learning, Fall 2010; *HIM 2214C Healthcare Statistics*, 3 class credits, Class Lecture, WebCT Blended Learning, Summer 2010; *HIM 2253 Basic CPT - 4 Coding*, 3 combined lab/class credits, Lecture/Lab Combined, WebCT Blended Learning, Summer 2010; *HIM 2283 Advanced Coding and Reimbursement*, 2 combined lab/class credits, Class Lecture, Lecture/Lab Combined, WebCT Internet, WebCt Blended Learning, Fall 2010; *HIM 2510 Quality Management in Healthcare*, 2 class credits, Class Lecture, Lecture/Lab Combined, WebCT Internet, WebCt Blended Learning, Fall 2010; *HIM 2816 Professional Practice Experience II*, 2 class credits, Class Lecture, Lecture/Lab Combined, Internship, WebCT Internet, WebCt Blended Learning, Fall 2010; *HIM 2934 HIM Review*, 1 class credit, Class Lecture, WebCT Internet, WebCT Blended Learning, Fall 2010; *HIM 2940 Professional Practice Experience III*, 2 class credits, Internship, Fall 2010. These courses are required components of the **Health Information Management Program**. Presenter: Deborah Howard.

**2. Action item:** Deborah Howard, HIM Program Director, proposed changes to the degree prerequisites and changes to the degree requirements in the **A.S. Health Information Management Program**. The changes to degree prerequisites are the following: *1. Changing program co-requisites to prerequisites to comply with proper sequencing in HIM coursework; and 2. Addition of HAS 1100 Orientation to Healthcare and HIM 1430 Principles of Disease.* The changes to degree requirements are the following: *1. Deletion of BSC 1080 Human Biology, BSC 1093C Anatomy & Physiology I, and BSC 1094C Anatomy & Physiology II. Replace with BSC 1084C Anatomy & Physiology; and 2. Addition of HIM 22210 Healthcare Information Systems.* These changes enable the **Health Information Management Program** to meet the American Health Information Management Association's curriculum standards, which include specific courses and sequencing. Applicable date would be Fall 2010. Presenter: Deborah Howard.

**3. Action item:** Associate Dean Theo Koupelis proposes changes to the course description, learning outcomes, and other changes to *BSC 1005: Introduction to Biological Sciences*. These changes address the need for an introductory biology course that covers concepts from *BSC 1010* and *BSC 1011*. The topics of evolution and ecology have been added. Applicable date would be Summer 2010. Presenter: Professor Peggy Romeo.

**4. Action item:** The Criminal Justice, Crime Scene and Paralegal Faculty propose a new, non-experimental, elective, three-credit course, *PLA 2765 Constitutional Law*. This course may be taught in the following modalities: Class Lecture, WebCT Internet, WebCT Class Lecture, and Web CT Blended Learning. This course was developed at the strong urging of the Edison State College Paralegal Program Advisory Committee to ensure that paralegal studies students and other students have the opportunity to gain a firm grounding in the basic foundations of the U.S. legal system, which is the U.S. Constitution. Applicable date would be Fall 2010. Presenter: Department Chair Mike Nisson.

**5. Action item:** Pat Newell, Dean, Academic Success Programs, proposes changes to the course number, course title, course description, and course learning outcomes for the following two courses: *SLS 1301 Career & Educational Exploration* and *SLS 1350 Employability Preparation*. These courses are open to all students, which makes the *SLS* prefix (*Student Life Skills*) more appropriate than the *GEB* prefix (*General Elective Business*.) Applicable date would be Fall 2010. Presenter: Dean Pat Newell.

**6. Action item:** Dean Pat Newell proposes a prerequisite change from *None* to *Testing into ENC 1101 or ENC 9020 with a "C" or better and/or REA 9003 with a "C" or better and/or EAP1620 and EAP 1640 with a "C" or better* for the following courses: *EUH 1000 Western Tradition I; EUH 1001 Western Tradition II; HUM 2211 Studies in Humanities: Ancient World Through Medieval Period; HUM 2235 Studies in Humanities: Romantic Era Through Present; HUM 2510 Humanities Through the Arts; HUM 2930 Studies in Humanities: Great Human Questions; HUM 1950 Humanities Study Tour; HUM 2950 Humanities Study Tour; WHO 1012 History of World Civilization to 1500; WHO 1023 History of World Civilization 1500 to 1815; WHO 1030 History of World Civilization 1815 to Present*. Students with English/reading deficiencies may not enroll in English, humanities, or other courses that require communication skills beyond the student's skill levels. Applicable date would be Fall 2010. Presenter: Dean Pat Newell.

**7. Information item:** Dr. Edith Pendleton, Dean, Learning Resources and Undergraduate Research, informs the Curriculum Committee that the Honors Scholar Program will go from 18 credit hours to 12 credit hours upon the recommendation of the Honors Scholar Program Advisory Committee, with the agreement of Dr. Steve Atkins and Dr. Robert Beeson. This change reflects the Program's original requirement, is more reasonable, and will alleviate program attrition.

**Adjournment.**