

# EDISON STATE COLLEGE

Division of Academic Success Programs

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## COMMON COURSE SYLLABUS

**PROFESSOR:**

**OFFICE LOCATION:**

**E-MAIL:**

**PHONE NUMBER:**

**OFFICE HOURS:**

**SEMESTER:**

### I. COURSE NUMBER AND TITLE, CATALOG DESCRIPTION, CREDIT HOURS

#### **SLS 1301 – CAREER AND EDUCATIONAL EXPLORATION – AA, AS – 1 CREDIT**

This course is designed for students who are undecided or need clarification in choosing a major course of study at Edison State College or in choosing a career path. Students will be introduced to various assessment tools that will provide personal information that can be used to discover how their interests relate to careers. Students will have a better understanding of themselves, the higher education system, and career expectations and be able to evaluate and use relevant information about career and life planning.

### II. PREREQUISITES:

None

### III. GENERAL COURSE INFORMATION:

Topic Outline

- Investigate vocational interests, educational and personal goals
- Career exploration and development
- Mapping career development goals
- Computer skills for internet assessments and assignments
- Work style, learning, leadership, risk taking, and teamwork as they relate to career and educational exploration.

### IV. LEARNING OUTCOMES AND ASSESSMENT:

#### **GENERAL EDUCATION COMPETENCIES:**

*General education courses must meet at least four out of the five following outcomes. All other courses will meet one or more of these outcomes.*

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*Communication (COM):* To communicate (read, write, speak, listen) effectively using standard English.

*Critical Thinking (CT):* To demonstrate skills necessary for analysis, synthesis, and evaluation.

*Technology/Information Management (TIM):* To demonstrate the skills and use the technology necessary to collect, verify, document, and organize information from a variety of sources.

*Global Socio-cultural Responsibility (GSR):* To identify, describe, and apply responsibilities, core civic beliefs, and values present in a diverse society.

*Scientific and Quantitative Reasoning (QR):* To identify and apply mathematical and scientific principles and methods.

## **ADDITIONAL COURSE COMPETENCIES:**

*At the conclusion of this course, students will be able to demonstrate the following additional competencies:*

<b>LEARNING OUTCOMES</b>	<b>ASSESSMENTS</b>	<b>GENERAL EDUCATION COMPETENCY</b>
Identify career and educational options consistent with their interests.	Students will demonstrate competency by completing interest and personality assessments followed by an oral evaluation and examination measuring comprehension of material.	COM, CT, GSR
Formulate and clarify problems associated with personal, vocational and educational development.		
Recognize various personality profiles and career options.	Students will demonstrate competency by being able to identify how various aptitude and interest instruments can suggest career fields.	COM, CT, GSR
Demonstrate computer skills needed for internet assessments and assignments.	Students will demonstrate competency by creating individual and group projects that are appropriate for classroom presentations using the software.	COM, CT, GSR, TIM

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Students will be able to analyze personal career goals.	Students will demonstrate knowledge by developing individual career and educational plans.	COM, CT, GSR
Develop career goals and lifelong learning plan.	Students will demonstrate competency by providing a final career plan that includes education and life long learning plans	COM, CT, GSR

## V. DISTRICT-WIDE POLICIES

### **PROGRAMS FOR STUDENTS WITH DISABILITIES**

Edison State College, in accordance with the Americans with Disabilities Act and the college's guiding principles, offer students with documented disabilities programs to equalize access to the educational process. Students needing to request an accommodation in this class due to a disability, or who suspect that their academic performance is affected by a disability should contact the Office of Adaptive Services at the nearest campus.

Lee Campus	Taeni Hall S-116A	(239) 489-9427
Charlotte Campus	Student Services SS-101	(941) 637-5626
Collier Campus	Admin. Bldg. A-116	(239) 732-3918
Hendry/Glades Ctr.	LaBelle H.S.	(863) 674-0408

## VI. REQUIREMENTS FOR STUDENTS: (in correct bibliographic format)

## VII. ATTENDANCE POLICY: Other special learning resources.

## VIII. GRADING POLICY: Include numerical ranges for letter grades; the following is a range commonly used by many faculty:

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90 - 100	=	A
80 - 89	=	B
70 - 79	=	C
60 - 69	=	D
Below 60	=	F

(Note: The "incomplete" grade ["I"] should be given only when unusual circumstances warrant. An "incomplete" is not a substitute for a "D," "F," or "W." Refer to the policy on "incomplete grades.")

**IX. REQUIRED COURSE MATERIALS:**

Materials will be supplied to students from student lab funds.

**X. RESERVED MATERIALS FOR THE COURSE:**

None, unless specifically required by Instructor

**XI. CLAST COMPETENCIES INVOLVED IN THE COURSE.**

**XII. CLASS SCHEDULE:**

This section includes assignments for each class meeting or unit, along with scheduled Learning Resource Center (LRC) media and other scheduled support, including scheduled tests.

**XIII. ANY OTHER INFORMATION OR CLASS PROCEDURES OR POLICIES**

(Which would be useful to the students in the class.)