

EDISON STATE COLLEGE

Division of Arts and Sciences

COMMON COURSE SYLLABUS

PROFESSOR:

OFFICE LOCATION:

E-MAIL:

PHONE NUMBER:

OFFICE HOURS:

SEMESTER:

I. COURSE NUMBER AND TITLE, CATALOG DESCRIPTION, CREDIT HOURS

SPC 1017 – FUNDAMENTALS OF SPEECH COMMUNICATION – AA – 3 CREDITS HOURS

This course introduces students to the speech communication discipline. A variety of activities and class assignments are designed to acquaint student with the intrapersonal, interpersonal and public speaking levels of speech communication.

II. PREREQUISITE: None

III. GENERAL COURSE INFORMATION: Topic Outline.

- Intrapersonal communication
- Interpersonal communication
- Small Group Communication
- Intercultural Communication
- Public speaking
- Listening
- Nonverbal communication

IV. LEARNING OUTCOMES AND ASSESSMENT:

GENERAL EDUCATION COMPETENCIES:

General education courses must meet at least four out of the five following outcomes. All other courses will meet one or more of these outcomes.

Communication (COM): To communicate effectively using standard English (written or oral).

Critical Thinking (CT): To demonstrate skills necessary for analysis, synthesis, and evaluation.

Technology/Information Management (TIM): To demonstrate the skills and use the technology necessary to collect, verify, document, and organize information from a variety of sources.

Global Socio-cultural Responsibility (GSR): To identify, describe, and apply responsibilities, core civic beliefs, and values present in a diverse society.

Scientific and Quantitative Reasoning (QR): To identify and apply mathematical and scientific principles

and methods.

ADDITIONAL COURSE COMPETENCIES:

At the conclusion of this course, students will be able to demonstrate the following additional competencies:

LEARNING OUTCOMES	ASSESSMENTS	GENERAL EDUCATION COMPETENCY
Students will identify, distinguish and explain the various contexts of speech communication.	Students will be assessed by taking at least two examinations which will include test questions assessing their knowledge and understanding about the various contexts of speech communication.	COM
Students will recognize the important interdependent relationship between verbal and nonverbal communication, choose appropriate behaviors and apply across communication contexts.	Students will be assessed on their ability to demonstrate public speaking skills, their ability to demonstrate an understanding of the speech process by completing peer evaluations and their ability to participate in small group activities.	COM CT
Students will identify and develop CLAS listening skills and demonstrate their ability to employ listening comprehension and critical listening skills.	Students will be assessed on their ability to listen and evaluate peer and recorded presentations.	COM CT
Students will demonstrate sensitivity for intercultural differences and respect for divergent opinions by recognizing cultural differences and responding with appropriate verbal and nonverbal communication behaviors.	Students will be assessed on their ability to analyze audience diversity and apply appropriate strategies in group participation and public speaking. Class examinations will also incorporate questions assessing the students' knowledge of intercultural communication.	GSR COM CT
Students will identify the dynamics of small group communication and apply these principles to problem-solving groups.	Students will be assessed on their awareness, understanding and application of small group communication principles in at least one of the following ways: collaborative learning groups, problem-solving groups, task-oriented groups, symposia and peer evaluations of group performance.	COM CT GSR
Students will analyze the audience, appraise the communication environment, and select appropriate topics and resources to create and present speeches.	Students will be assessed on the extemporaneous delivery of at least two speeches.	COM CT TIM
Students will organize their thoughts and ideas and create outlines. (either	Students' outlines will be assessed for form and content.	COM CT

key- word outlines or sentence outlines as required by the professor).		
Students will evaluate speech research and produce oral and written documentation.	Students’ reference lists will be assessed according to appropriate style format as requested by professor.	COM CT TIM

V. DISTRICT-WIDE POLICIES

Programs for Students with Disabilities

Edison College, in accordance with the Americans with Disabilities Act and the college’s guiding principles, offers students with documented disabilities programs to equalize access to the educational process. Students needing to request an accommodation in this class due to a disability, or who suspect that their academic performance is affected by a disability should contact the Office of Adaptive Services at the nearest campus.

Lee Campus	Taeni Hall S-116A	(239) 489-9427
Charlotte Campus	Student Services SS-101	(941) 637-5626
Collier Campus	Admin. Bldg. A-116	(239) 732-3918
Hendry/Glades Ctr.	LaBelle H.S.	(863)674-0408

VI. REQUIREMENTS FOR THE STUDENTS: List specific course assessments, such as class participation, tests, homework assignments, make-up procedures, etc.

VII. ATTENDANCE POLICY: The professor's specific policy concerning absence. (The College policy on attendance is in the Catalog, and defers to the professor.)

VIII. GRADING POLICY : Include numerical ranges for letter grades; the following is a range commonly used by many faculty:

90 – 100	=	A
80 – 89	=	B
70 – 79	=	C
60 – 69	=	D
Below 60	=	F

(Note: The “incomplete” grade [“I”] should be given only when unusual circumstances warrant. An “incomplete” is not a substitute for a “D,” “F,” or “W.” Refer to the policy on “incomplete” grades.)

IX. REQUIRED COURSE MATERIALS: (in correct bibliographic format)

X. RESERVED MATERIALS FOR THE COURSE: Other special learning resources.

XI. CLAS COMPETENCIES INVOLVED IN THE COURSE

- XII. CLASS SCHEDULE:** This section includes assignments for each class meeting or unit, along with scheduled Learning Resource Center (LRC) media and other scheduled support, including scheduled tests.
- XIII. ANY OTHER INFORMATION OR CLASS PROCEDURES OR POLICIES** which would be useful to the students in the class.