

SUMMARY REPORT

Edison State College CURRICULUM COMMITTEE
FRIDAY, DECEMBER 4, 2009, at 1:00 pm in Robinson Hall, I -123 (TLC)

Action Item # 1

Proposal: Deborah Howard, HIM Program Coordinator, proposed these four new, non-experimental courses: *HIM 1211 Electronic Health Records* (three credits); *HIM 1806 Professional Practice Experience I* (two credits); *HIM 2012 Healthcare Law* (three credits); and *HIM 2222 Basic ICD - 9 CM Coding* (four credits). The applicable date would be Spring 2010.

Explanation: These courses are required degree core requirements in the *Associate of Science degree in Health Information Management* as directed by the Commission on Accreditation of Health Information and Informatics Management Education (CAHIM). Professor Gayle Wetzel had a question about the word "describe" in the syllabus for *HIM 1211*. Vice-Chair Jennifer Grove asked whether the term "current coding practices" is equivalent to ethics. Chair Conwell was concerned that two of the HIM syllabi were too professor specific. Professor Don Ransford pointed out that under Roman Numeral I, "AA" or "AS" were missing on the syllabus. Coordinator Howard promised to insert the appropriate designation. Vice-Chair Grove wanted clarification on the term "discharge record processing" in *HIM 1806*. Vice-Chair Grove was also concerned about faculty approval for *HIM 1211* and no prerequisites. Coordinator Howard said that she would put in co-requisites.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:



Action Item # 2

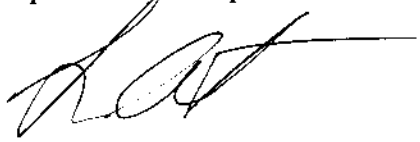
Proposal: Dr. Doug Nay, Supervision and Management Professor, proposed these three new, three-credit, elective, non-experimental courses: *MNA 3038 Project Management Certification*; *MAN 3502 Operations and Supply Chain Management*; and *MAN 4402 Employment Laws and Regulations for Human Resources*. The applicable date would be Spring 2010.

Explanation: These courses are an integral part of the *Bachelor in Applied Science in Supervision and Management* program and meet the needs of students pursuing a degree in supervision and management. Dr. Nay gave an informative presentation about the courses, and he pointed out that the business program's advisory committee emphasized the extreme importance of *MAN 3502 Operations and Supply Chain Management*. Professor Don Ransford commented that "BAS" should be placed on the syllabus. Vice Chair Grove asked if students in *MAN 3502* would know what "MRP" and "EEO" mean and could these abbreviations be spelled out. Professor Ransford wanted more description of learning outcome "create network diagrams" in *MNA 3038*.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

Action Item # 3

approved 

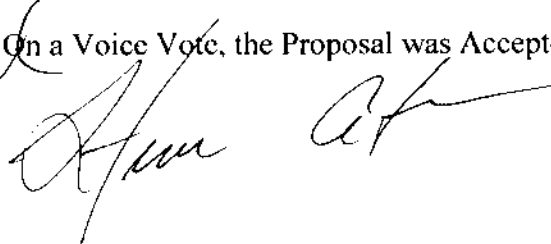
Proposal: Dr. Marsa B. Detscher proposed this new, experimental, three-credit course: *POS 2141 Urban Government and Politics*. The applicable date would be Spring 2010.

Explanation: This course responds to increased student interest in political science by providing students with direct exposure to local government. The experiential nature of this course provides students with a unique, invaluable learning experience. Vice-Chair Jennifer Grove and Academic Services Manager Pam Mangene both commented that the course sounds exciting. Professor Don Ransford suggested eliminating the word "of" on the Learning Outcomes section of the syllabus. Chair Conwell commented that this course will fill the gap in the lack of civics education that students currently experience in the public schools

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status:

Action Item # 4

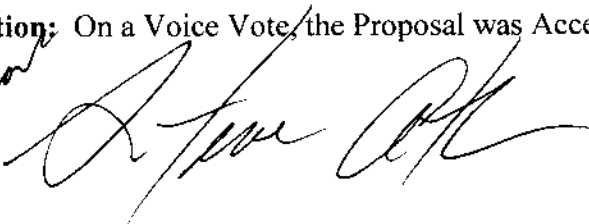
approved 

Proposal: Department Chair Mike Nisson and Paralegal Program Faculty proposed this new, three-credit, non-experimental course: *BUL 2240 Business Law*. They also proposed the deletion of the following courses: *BUL 2242 Business Law II* and *BUL 2241 Business Law I*. The applicable date would be Fall 2010.

Explanation: The new course combines the essential components of *BUL 2241 Business Law I* and *BUL 2242 Business Law II* to meet the need for comprehensive coverage of essential business law topics. The new *BUL 2240 Business Law* course results in the deletion of *BUL 2242 Business Law II*, which has not been taught for several years because it is not a required course, as well as the deletion of *BUL 2241 Business Law I*, so that the content of both deleted courses may be incorporated in *BUL 2240 Business Law*. Department Chair Mike Nisson informed the Committee that this change had been presented to and approved by both the Paralegal Program Advisory Committee and the Paralegal Faculty. The new course will cover the critical topics of bankruptcy and employment law. Vice-Chair Grove was concerned that this new course would complicate credit transfers for students going to other colleges and universities. Dr. Sabine Maetzke inquired whether this course would help students go to law school.

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status:

approved 

Action Item # 5

On Request, Action Item # 5, the proposal to add *SPC 1017 Fundamentals of Speech* to the *Dental Hygiene* curriculum, will be considered at the January 2010 meeting of the Edison State College Curriculum Committee.

A motion to consider Action Items ## 6 & 7 together was Accepted on a Voice Vote.

Action Item # 6

Proposal: Dr. Eileen DeLuca proposed this new, 12-credit course: *SCE 4940 Internship in Secondary Education with Biology Emphasis*. The applicable date would be Spring 2010.

Explanation: This course provides practical classroom experience for teacher candidates in 6 - 12 science under the supervision of a trained clinical educator. Professor Don Ransford asked whether there were students who were now ready for *SCE 4940* and *MAE 4940*. Dr. DeLuca responded that there were students ready for their internships. Professor Ransford observed that a change was needed on Roman Numeral II of the *SCE 4940* syllabus. Vice-Chair Grove discussed the changes in naming "teacher candidates" over the years.

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status: *approval J. A. L.*

Action Item # 6

Proposal: Dr. Eileen DeLuca proposed this new 12-credit course: *MAE 4940 Internship in Secondary Education with Mathematics Emphasis*. The applicable date would be Spring 2010.

Explanation: This course provides practical classroom experience for teacher candidates in 6 - 12 mathematics under the supervision of a trained clinical educator.

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status: *approval J. A. L.*

Information Items

Dr. Erin Harrel proposed change to the course learning outcomes of *EME 2040 Introduction to Technology for Educators* to come into compliance with the Florida Department of Education state-mandated learning outcomes. Dr. Eileen DeLuca explained this change to the Committee and the curriculum review process within the School of Education.

Associate Dean Dennette Foy explained that the course number changes for three courses {*ETD 2350 Advanced Computer Aided Drafting* to *ETD 2340 Advanced Computer Aided Drafting*; *ETD 1538 Autocad for Residential Architecture* to *ETD 1395 Autocad for Residential*

Architecture; and ETD 1100 Engineering Graphics I (Manual) to ETD 1102 Engineering Graphics I (Manual)} comply with the Department of Education Mandated Statewide Course Number Change. The applicable date would be Fall 2010.

The third column has been added in the syllabi for numerous courses: *ACG 1001 Financial Accounting I; ACG 2071 Managerial Accounting; ECO 2013 Economics I; ECO 2023 Economics II; AML 2010 American Literature to 1860; ENL 2012 British Literature I; ENL 2022 British Literature II; MMC 100 Survey of Mass Communication; SPC 1017 Fundamentals of Speech; SPC 2023 Introduction to Public Speaking; EME 2040 Introduction to Technology for Educators.*

Final Comments

Professor Don Ransford expressed gratitude and appreciation for SAC subcommittee work. Professor Gayle Wetzel pointed out that the branch campuses need a telephone number to contact people at the Lee Campus if something goes wrong during a Curriculum Committee meeting.

Adjournment.