

Minutes  
Edison State College  
District Board of Trustees Meeting  
Lee Campus - Boardroom  
June 23, 2009  
4:00 p.m.

AGENDA ITEM: 1(a)

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on June 23, 2009 at 4:03 p.m. with the meeting called to order by Chairman, Washington Baquero.

Present: Washington Baquero, Chairman  
Ann Berlam  
JoAnn Helphenstine  
Mahlan Houghton, Jr.  
David Klein  
Mary Lee Mann  
Randall Parrish, Vice Chairman  
Julia Perry  
Christopher Vernon  
Kenneth P. Walker, District President  
Jacqualin Williams, Recorder

**Vote to Take Action On:**

Agenda Item #1. Approval of Minutes (a) Regular Meeting May 26, 2009 (Page 1) and (b) Special Meeting June 4, 2009 (Page 4) (Presenter: Dr. Baquero)

MOTION by Mary Lee Mann, seconded by David Klein, to approve the minutes of the (a) regular meeting May 26, 2009 and the (b) special meeting via teleconference June 4, 2009 as presented. Approved unanimously.

Agenda Item #2. Approval to Authorize the Development of the Edison Collegiate High School – Lee Campus (Presenters: Dr. Thomas and Dr. Beeson/Board Liaison: Mr. Houghton) (Page 6)

MOTION by Randall Parrish, seconded by Ann Berlam, to approve beginning implementation of the Edison Collegiate High School at the Lee Campus, opening Fall 2010. Approved unanimously.

Agenda Item #3. Approval to Transfer Unrestricted Fund Balance (Presenter: Mrs. Doeble/Board Liaison: Mr. Vernon) (Page 7)

MOTION by Christopher Vernon, seconded by JoAnn Helphenstine, to approve the transfer in the amount of \$676,541 from the Current Unrestricted Fund 1 to the Unexpended Plant Fund 7 in support of the College's Technology Plan, supporting on-going capital needs including additional parking or parking lot improvements. Approved unanimously.

Agenda Item #4. Approval of the Fiscal Year 2009-10 Budget and Operating Plans (Presenter: Mrs. Doeble/Board Liaison: Mr. Vernon) (Page 9)

MOTION by Christopher Vernon, seconded by Julia Perry, to approve the Fiscal Year 2009-10 Operating Budget, Baccalaureate Degree Budget, Collegiate High School Budget, Capital Outlay Budget, Investment Policy, Technology Plan, Wage and Salary Schedule, and Student Tuition and Fees as presented. Approved unanimously.

Agenda Item #5. Approval to Write-off Delinquent Accounts (Presenter: Mrs. Doeble/Board Liaison: Mr. Vernon) (Page 10)

MOTION by Mahlan Houghton, seconded by Mary Lee Mann, to approve the write-off of delinquent accounts deemed to be uncollectible. Approved unanimously.

Agenda Item #6. Approval to Remove College Property from Inventory (Presenter: Mrs. Doeble/Board Liaison: Mr. Vernon) (Page 24)

MOTION by Randall Parrish, seconded by Mahlan Houghton, to approve the removal of College property from the College's inventory system as presented. Approved unanimously.

Agenda Item #7. Approval of the Amendment to the Edison State College Educational Plant Survey for Years 2008-2013 (Presenter: Mr. Nice/Board Liaison: Mrs. Mann) (Page 27)

MOTION by Mary Lee Mann, seconded by JoAnn Helphenstine, to approve the Amendments to the Edison State College Educational Plant Survey as presented. Approve unanimously.

Agenda Item #8. Approval/Certification of Edison State College Foundation, Inc. Projects (a) Request to Edison State College Foundation, Inc. for Financial Support of Goals (Page 33); (b) Certification of Compliance of Edison State College Foundation, Inc. (Page 35); and (c) Approval of the Academic Improvement Trust Fund Plan for FY 2009-2010 (Page 38) (Presenter: Mrs. Galloway)

MOTION by Ann Berlam, seconded by Christopher Vernon, (a) to approve the list of goals as presented and the Administration's request to the District Board of Directors of the Edison State College Foundation, Inc. to adopt the goals; (b) to certify that the Edison State College Foundation, Inc. is in compliance with requirements set for its operation; and (c) to approve the Academic Improvement Trust Fund Plan for 2009-2010. Approved unanimously.

Agenda Item #9. Election of District Board of Trustees Officers for 2009-2010 (Presenter: Dr. Walker) (Page 44)

NOMINATION of Randall Parrish for Chairman and Christopher Vernon to serve as Vice Chairman for 2009-2010 by Mary Lee Mann, seconded by Mahlan Houghton. Approved unanimously.

Agenda Item #10. Approval of Dates, Times, and Locations for District Board of Trustees Regular Meetings for 2009-2010 (Presenter: Dr. Walker) (Page 45)

MOTION by JoAnn Helphenstine, seconded by Randall Parrish, to approve that the District Board of Trustees meet on the fourth Tuesday of the month at 4:00 p.m. at the locations and on the dates indicated on the list as presented. Approved unanimously.

**Consent:**

Agenda Item #11. Approval of the Administrative Services - Personnel Actions (Presenter: Mrs. Fairfax/Board Liaison: Mrs. Berlam) (Page 47)

MOTION by Ann Berlam, seconded by Christopher Vernon, to approve the list of Personnel Consent Agenda actions as presented. Approved unanimously.

**Information Only:**

Agenda Item #12. Monthly Report on Edison Collegiate High School (Page 76)

Tammi Harvey, ECHS Principal, presented the Monthly Report on the Edison Collegiate High School for information only.

Agenda Item #13. Edison State College Foundation, Inc. 2009-2010 Budget (Presenter: Mrs. Galloway) (Page 77)

Mrs. Galloway presented the Edison State College Foundation, Inc. 2009-1010 Budget for information only.

Agenda Item #14. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Vernon) (Page 84)

Mrs. Doeble presented the Monthly Financial Report for information only.

Agenda Item #15. Fire Safety, Casualty and Sanitation Inspection Report (Board Liaison: Mrs. Mann) (Page 88)

No report by anyone – Agenda item only.

Adjournment

The meeting was adjourned at 5:24p.m.

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Kenneth P. Walker, Secretary  
District Board of Trustees

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Randall Parrish, Chairman  
District Board of Trustees

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Washington Baquero, Past Chairman  
District Board of Trustees

Materials have been placed in Board file