

MINUTES - SCIENCE DEPARTMENT MEETING

November 13, 2009
2:00 p.m. - 2:30 p.m., Polycom Rooms (D-216 Lee)

Facilitator	Peggy A. Romeo
Subject	November Monthly Departmental Meeting
Attendees	<p>Full-time: Cheryl Black; Connie Allen; Kurt Donaldson; Jamie Scott; Nirmala Prabhu; Bob Burns; Roz Jester; Bill Dabby; George Manacheril; David Rohrbach; Lyman O'Neal; Jed Wolfson; Jay Koepke</p> <p>Adjunct: Joseph Van Gaalen; Ann Mantell</p> <p>Unable to connect to Polycom: Lisa Rice-McGarity; Tina Ottman; Marius Colman</p>
Absent	Bill Wilcox; James Ryder; Christopher Plescia

Discussions		
No.	Topic	Highlights
1.	Assessment	<p>Discussed the latest from the SAC committee for explanation of our two types of assessment:</p> <ol style="list-style-type: none"> 1. Seybert model - college wide gen. ed. with SAC assessment team determining which course and which gen. ed. competency to be assessed; although SAC committee decides which course and which competency, faculty decide upon actual assessment. <p>Only those faculty contacted before Spring 2010 semester begins will conduct Seybert assessment.</p> <ol style="list-style-type: none"> 2. Course-level assessment – content-specific assessment for each course in which faculty construct assessment tool to measure learning outcomes..... <i>part of our science department unit plans.</i> <p>Physics, Chemistry, and ISC will implement course assessments Spring 2010. BSC 1005 is next in line and will begin assessment Fall 2010.</p>

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2.	Curriculum Review	<p>Update the organic syllabus underway</p> <p>BSC1005 – Revised syllabus will be ready for Spring Curriculum Committee review.</p> <p>Other biology courses that have prerequisites: BSC1093C & Micro will have to have their changes go through the Curriculum Committee this Spring.</p> <p>Discussed possibility of taking the COM out of our gen-ed courses, must submit new syllabus.</p> <p>Discussed beginning to think about removing A&P I, II; Micro; Calculus-based Physics; and Organic Chemistry from the list of Gen-ed courses. If so, must wait until next year and has to go through the Curriculum Committee.</p>
3.	Challenge Exam Update	<p>All challenge-exam will soon follow college-wide policy. Policy is in the process of being created by the Academic Standards Committee and may be in effect possibly as soon as Spring 2010. As soon as the policy is implemented, our department will change to the new policy.</p>
4.	Insurance/Accident Coverage for Lab Courses	<p>Tally of votes resulted in lab insurance for all lab courses. This will be implemented Fall 2010.</p>
5.	Unit Plans	<p>We are still proceeding with unit plans as discussed during last meeting.</p> <p>Course-level assessment: <i>see above</i></p>

Carry Over Items for Next Meeting

No.	Topic	Highlights
1.	December meeting	<p>There will be no December department meeting; our next meeting will be scheduled for Friday, January 8, 2010.</p>
2.	Physics	<p>Update on Physics courses with different credit-hour schedules on different campuses. P. Romeo to check to see if we can ensure consistency before beginning of Spring 2010 semester.</p>