Memo To: Edison State College Faculty and Administration
From: Dr. Steve Atkins, District Vice President of Academic and Student Affairs
Subject: NISOD Award Nominations
Date: September 30, 2009

As continuing members of NISOD (The National Institute for Staff and Organizational Development), it's time again to begin the process of nominations for the Excellence Award for College Faculty. This year the selection committee will be comprised of the Professional Development Committee along with Deans Robert Beeson and Bill Roshon. This committee will submit their recommendations to the Vice President of Academic and Student Affairs; up to two candidates can be advanced for final approval.

Edison State College full time faculty and administration are encouraged to nominate a full time faculty member for this year's award based on any one (or more) of the following criteria:

1. **Excellence in classroom teaching:** Teaching is the single most important responsibility of faculty members. Great teachers foster student development by stimulating curiosity and independence in learning; contributing to the development of students' critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills.
2. **Professional Development:** Professional Development is defined as those activities of a faculty member in his or her formally recognized area of expertise which contribute to the development of new knowledge or a skill; dissemination of knowledge in the professional community; and the development of personal professional skills and standing. These might include outstanding scholarship, presentations at national or regional conferences, or active participation in professional organizations.
3. **College Service:** College Service includes any college-related activities, other than teaching and professional development that promote the welfare of the College. College service should advance the goals and objectives of the College, or the department. These types of activities would include (but are not limited to) participation in district-wide committees, campus committees and activities, and student organizations or clubs.
4. **Community Service:** Community Service is defined as the application of a faculty members recognized area of academic expertise in the community without pay. Examples may include (but are not limited to) serving on community boards, committees, or commissions; participating in continuing education or industry forums; arranging fine arts events, cultural events, or recreational events; organizing conferences; writing or editing newsletters; or serving as an officer of a professional organization.

<u>**Nominations are due in the Office of Academic and Student Affairs by November 6**</u>. The final selection will be sent to NISOD by December 1. Award recipients will be honored at the Fall Convocation. A copy of the nomination form is attached, or you may find it on the Document Manager under the Vice President of Academic and Student Affairs/ Academic Committees/ Professional Development.

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<p align="center">**EDISON STATE COLLEGE**
2009-2010 NISOD EXCELLENCE AWARD
NOMINATION FORM</p>

Nominator's Details

Title	
First Name	
Last Name	
Email Address	
Telephone	
Campus/Department	

Nominee's Details

Title		
First Name		
Last Name		
Email Address		
Telephone		
Campus/Department		
Selection Criteria Being Used (Choose at least one.)	☐ **Teaching and Learning** Refers to teaching style, discipline knowledge, being accessible to students, etc.	☐ **Professional Activities** Refers to active involvement in professional organizations, sponsorship of student clubs, attendance at workshops and conferences, professional research, etc.
	☐ **College Service** Refers to committee work, course development, assessment activities, etc.	☐ **Community Service** Refers to activities beyond the normal scope of duties that contribute to the public good.
Statement of Support of Nomination (Describe how the nominee excels in the area(s) of the selection criteria. You may attach supporting documentation, if needed.)		

Updated 09/29/09