Social Sciences Department Meeting Minutes

September 11, 2009

The minutes of the August meeting were approved. The following items were discussed:

GSI rubric – our department is responsible for revising the Global Socio-Cultural Responsibility general education rubric by November. The department agreed to individually work on the rubric, e-mail suggestions and finalize by our November meeting.

The curriculum committee approval process and the faculty travel request process were discussed.

There was an update on the Foundations of Excellence (FOE). Faculty/staff FOE surveys will be sent out in Sept.

The Department Chair job description as well as the roles and responsibilities of Chairs, Associate Deans, Campus Deans and adjunct coordinators were discussed.

Other items:

Faculty Evaluation Plan – dates for completion.

SIR II – can there be a longer time period allowed for students to participate?

Those in attendance included: Dr. Sam Hagen, Terri Hack, Dr. Mark Herman, Dr. Lee Campbell, and Kathy Clark