

MINUTES - SCIENCE DEPARTMENT MEETING

September 11, 2009
2:00 p.m. - 3:20 p.m., Video Conference Rooms (G-107 Lee)

Facilitator	Peggy A. Romeo
Subject	September Monthly Departmental Meeting
Attendees	<p>Full-time: Cheryl Black; Connie Allen; Kurt Donaldson; Nirmala Prabhu; Bob Burns; Roz Jester; Bill Dabby; George Manacheril; David Rohrbach; Bill Wilcox; Jed Wolfson; Marius Colman; Tina Ottman; Jay Koepke, Christopher Plescia</p> <p>Adjunct: Joseph Van Gaalen; Ann Mantell; Oscar Rattenborg; Fred Posey; Bob Gialanella</p>
Absent	Jamie Scott; Lyman O'Neal; Lisa Rice-McGarity; James Ryder

Discussions		
No.	Topic	Highlights
1.	Assessment Progress Report	<p>Chemistry: up-to-date and in progress; A&P: will continue with current assessment until find out from Assessment Team if need to change; BSC1080: up-to-date and in progress; Physics: pre- and post exam being constructed and will be completed within next two weeks.</p> <p>P. Romeo requested questions be sent via email which she can take back to the SAC committee for clarification.</p>
2.	Lab Fees	All faculty requested to submit any and all lab expenses to T. Koupelis as the expenses occur.
3.	Curriculum Review Update	All syllabi will be in new format by end of the semester.
4.	BSC1005, BSC1010, BSC1080 prerequisites for Micro and A&P	<p>Biology faculty suggested changing the prerequisites for Microbiology (MCB2010C) to BSC1093C or BSC1010.</p> <p>Biology faculty decided that in order to make the BSC1080 more uniform with other institutions and also to provide a better foundation for BSC1093C and MCB2010C, it would be beneficial to change the course from a 2-credit course to a 3-credit course. This decision will be discussed with nursing faculty.</p> <p>Biology faculty suggested changing the content of BSC1005 to include the introduction of concepts from both BSC1010 and BSC1011.</p>
5.	Intro to Chemistry lab manual	Decision will be made for common lab manual to be used by all intro to chemistry courses by next meeting.
6.	Insurance/Accident Coverage for Lab Courses	Votes were counted and with 6 in favor and 3 against, faculty decided to request lab accident coverage for all lab students.

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7.	Unit Plans	<p>The following plans are projected to be finished by the end of the Spring 2010 semester:</p> <p><i>Improving success rates: Survey for all courses (faculty & students) on teaching and learning..... T. Koupelis and P. Romeo will work on this. Input would be helpful and much appreciated.</i></p> <p><i>Interdisciplinary course: R. Smith (Mathematics) working on one which includes math/science; T. Koupelis, P. Romeo, and R. Jester developing physics;environmental;oceanography course.</i></p> <p><i>Development of math & science document describing target audience and student characteristics of each of our courses. Placement standards, pre- and post-surveys of students regarding perception of accuracy of placement in courses (math?)</i></p> <p><i>Course assessment for all courses – plans to be completed by end of Spring semester so can begin assessment Fall 10.</i></p> <p><i>NSF Grants: Workshops to be designed.</i></p> <p><i>Work with student services/advisors with placement, etc. What do we need to have them do? How can we make it better?</i></p>
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Carry Over Items for Next Meeting

No.	Topic	Highlights
1.	Unit Plans	Continuation and update with Unit Plans through October meeting.
2.	Course Assessment	Due to a delay, Marty Ambrose and Kevin Shriner, who were originally schedule to present at the September meeting, were not able to attend. P. Romeo will meet with M. Ambrose and report back for October meeting.
3.	BSC1005, BSC1010, BSC1080 prerequisites for Micro and A&P	P. Romeo will report on progress with suggested changes.