

*August 17, 2009
3:00 pm - 4:00 pm, Room L-140*

Facilitator	Peggy A. Romeo, Theo Koupelis
Subject	Beginning-of-Semester Status Report Meeting
Attendees	Full-time: Jamie Scott; Cheryl Black; Connie Allen; Kurt Donaldson; Nirmala Prabhu; Bob Burns; Roz Jester; Bill Dabby; George Manacheril; Lyman O'Neal; David Rohrback; Bill Wilcox; Jed Wolfson; Lisa Rice-McGarity; Marius Colman; Tina Ottman; Jay Koepke Adjunct: Joseph Van Gaalen; Mala Wingerd; Ann Mantell; Michael Sung
Absent	James Ryder

Discussions		
No.	Topic	Highlights
1.	Current Assessment Update	CHM2025L & CHM2032L in progress; BSC1080 in progress; BSC1093C (A&P I) in progress but questions remain as to whether the type of assessment currently used should be changed or whether this is an appropriate course to be assessed as a gen-ed course.
2.	New Assessment Efforts	As part of our science unit plan, by the end of this academic year we will have seven discipline-specific course assessments in progress: BSC1093C, BSC1080, CHM2025L, CHM2032L, two in Physics, and one ISC.
3.	Curriculum Review Update	Discussed the need and agreed to finish common course syllabi by the end of fall semester.
4.	BSC1005, BSC1010, BSC1080 prerequisites for Micro and A&P	Subject was brought up last year concerning changes in content for the prerequisite courses for Micro and A&P. Suggestions were made to keep BSC1010 as a pre-req due to concerns with State-mandated content and/or credit transfer issues. A suggestion was made to give BSC1005 an environmental slant, but this might not be appropriate due to the plan for a new environmental program at ESC. No concrete decisions were made for BSC1005 or BSC1080; subject to be revisited in next meeting.
5.	New Courses and New Approaches	Discussion on developing service learning, SENCER-type, interdisciplinary courses and approaches.
6.	Insurance/Accident Coverage for Lab Courses	Discussed need to vote to add insurance/accident coverage to lab course which could add approximately \$8.00 to existing lab fees. Question as to whether this quote was \$8.00/per lab or \$8.00 per student, even if student was enrolled in multiple lab courses. P. Romeo to find out and send information to everybody in an email for review and vote.

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7.	Unit Plans	Development of interdisciplinary classes [Ocean Conservation (completed), Science, Society, and Environmental Issues (tentative)]; review of state guidelines, sequential development of topics and learning outcomes relative to general competencies for all science courses to be completed by the end of this academic year; initiation of collaborations with K-12 colleagues; conduct surveys of faculty (students) on teaching (learning) experiences in our introductory courses, faculty discussion sessions on best practices, and workshops on articulation issues; attending and hosting grant-writing workshops; development of document describing the target audience and student characteristics for each of our courses and host workshop for ESC counselors/advisors on annual basis, and asses data on student perceptions.
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Carry Over Items for Next Meeting*		
No.	Topic	Highlights
1.	Fees for Classes	Discussion of topic accidentally skipped during August 17 meeting. P. Romeo to send forms to faculty for keeping track of lab spending. Updating of forms to be discussed next meeting.
2.	Course Assessment	P. Romeo to meet with Marty Ambrose for clarification on A&P I assessment; future discussion for possible change in A&P I assessment project after clarification of what is required.
3.	BSC1005, BSC1010, BSC1080 prerequisites for Micro and A&P	Need to revisit BSC1005 and BSC1080 content

**Next meeting is scheduled for Friday, September 11, 2009. Time and room to be announced.*