**Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** April 10, 10:00 a.m.

**Location:** Virtual/Online (Zoom)

**Chair:** Dana Roes

**Minutes:** Michael McGowan

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X  |  |  |
| Chase, W  | X  |  |  |
| Doiron  | X  |   |  |
| Hoover |   |  X  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint  | X  |   |  |
| Pritchett  | X |  |  |
| Roes  | X |  |  |
| Sutter | X  |   |  |
| Smith  | X  |   |  |
| Swanson  | X  |   |  |
| Molloy  | X |  |  |
| Krupinski  | X  |  |  |
| Wurst  | X  |   |  |
| Guests | J. Davis, L. Olson, M. Harrington, K. O’Neil  |

1. Opening
	1. Call to Order: 10:00 a.m.
	2. Attendance taken
	3. Minutes from February 2020 approved
2. Announcements:
	1. Zoom Successes/Fails
		1. Free editing software: DaVinci Resolve
		2. For Live: OBS (screen capture software)
	2. Record of Artifacts and learning outcomes: make sure you’re leaving a paper trail
	3. Legalities concerning recording of Zoom: make them aware that they’re being recorded, if you do that.
	4. Incomplete Grades:
		1. For some classes, we’ll consider the possibility of Pass/Fail
		2. Students feel like the workload has increased while the individualized attention has decreased.
	5. Graduation
		1. It’s not clear what’s going to happen yet
		2. Someone suggested a drive-by graduation
		3. One suggestion: Individual emails to students
	6. New Hiring Committees: Humanities and Emerging Tech
		1. Creative Technology: interview 6 candidates via phone
	7. Online Training cohorts
3. Information Items
	1. Honors: Wendy
		1. Help them identify students (1/2 is graduating in Dec or April)
		2. We’ll be down to 39 students
		3. Forward the info to worthy students.
		4. Dr. Deluca is supportive of specialized Honors classes (wants more of them)
	2. Schedules: Summer and Fall 2020
		1. Only classes this summer: online classes
		2. Fall: typical schedule (but we need a plan if we’re still online only)
	3. Professional Development Committee: Sarah
		1. There’s no travel and no conferences
		2. Sarah’s staying on the TLC until Dec.
	4. Review competencies in each course
		1. As far as we know, syllapalooza is still going on
		2. Everyone’s happy with our competencies
4. Discussion
	1. Plan B
5. Other
	1. Les’s new trivia book is on Amazon
	2. FEE Grants: delayed until fall
	3. Big Purchase Items: delayed until fall
	4. April 16, 2020 at 7 pm there’s play reading using Zoom
6. Next Meeting: Fall!