AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## August 19, 2013

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

|  |  |  |
| --- | --- | --- |
| 10:00 AM | Welcome * Upcoming closures/times off

 Mary Ann off Aug. 29 & 30 Closed Labor Day – Monday, Sept. 2 Operations* Student assistants

 Fall Schedule – (Norman 15 hrs/week) Volunteer – Robert – today is last day Training review* Area updates:

 Circulation Kindle Fire – password  Software updates at circ desk New Edison virus/malware/website protection  Reference Computer software updated New Research Tutorial  Office Color Copying available in J Building WEPA ECHS no longer has free print station – must pay for  WEPA by one of 3 available ways * News

 Convocation – Friday, Sept. 27  * Campus/LRC

 Classes Begin Wed., August 21 Ask Me Tables schedule President’s BBQ – Thursday, 5-7 p.m. Discussion Planning for Fall Semester:  Welcome letter (email) to students |  |